

Town of Tisbury
Community Preservation Act Committee
Meeting Minutes – September 27, 2021, 5:00 pm
Virtual Meeting via Zoom

This will be a virtual meeting, in accordance with the Attorney General's office, during the current state of the pandemic. There will be no in-person attendance by the public. Persons may access the meeting by the following methods:

Topic: Community Preservation Committee
Time: Sep 27, 2021 05:00 PM Eastern Time (US and Canada)
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The meeting was called to order at 5:00 pm by Chairman Paul Munafo.

Present: Paul Munafo, Cheryl Doble, Dave Ferraguzzi, John Bacheller, Victor Capoccia, Abbe Burt, John Best, Trip Barnes, Carolyn Wallis

Others: Mary Ellen Larsen, FinCom; Heidi Dietterich, Administrator

Old Business:

The Committee reviewed the September 13, 2021 meeting minutes. On a motion made by Victor Capoccia, seconded by Cheryl Doble, by roll call vote, the Committee approved the minutes, as amended, unanimously.

Dave Ferraguzzi gave the Committee a report on his meetings with the American Legion representatives on their projects. He indicated he and John Bacheller had met with Jeff Kristal and JoAnn Murphy. The cataloguing project was delayed because the large flagpole was in the Seamen's Bethel and was in the way. It has since been installed in the flagpole garden and the cataloguing project may now begin. Murphy and Kristal want to move ahead with electrical work for the cataloguing and display projects. The Committee had received confirmation that this building had been approved as a 'building of historical

significance' by the Historic District Commission. The Seamen's Bethel and the American Legion Hall contain many items of historic significance, which was part of the determination. The CPC was told that the flagpole pocket park project was complete and agreed that the remaining two projects, cataloguing the historic artifacts and the building restoration can continue their work. Dave Ferraguzzi asked that regular progress reports for both projects be provided to the CPC. Janet Hefler would be assisting with these projects.

The Committee learned that the Tashmoo Overlook Waterworks Park project was in the 'pipeline' of projects at the Martha's Vineyard Commission. It would be several years before it was addressed and ready to move forward. Dietterich presented an email from Town Administrator, Jay Grande, indicating that at this time those monies appropriated for this project should be returned to the Community Preservation Fund. When this project is ready to move forward again, the Town will re-apply for CPA monies.

Dietterich reported that she had not heard from the Department of Public Works regarding the Firehouse/Beach Street Pocket Park project. Cheryl Doble indicated she had spoken with Sarah Coddling, administrative assistant for the DPW, Dietterich had also spoken with her. Several invoices had been produced for this project and were now in the process of being paid, however there remained a balance of \$50,000.00 in one of the appropriations from 2017 for this project that had not been used at all. Doble reported that a fence and more plantings were to be completed within the next couple of weeks that would be utilizing those monies. Once that work was completed, the balance of the appropriations could be returned to the Community Preservation Fund. Dietterich asked if Doble would get written confirmation from Kirk Metell, that this project was complete and the monies could be returned to the CP Fund.

The Committee reviewed the list of 'Completed/Cancelled/Withdrawn projects', and on a motion made by Abbe Burt, seconded by John Best, by roll call vote, the CPC unanimously voted to return the monies from completed projects and withdrawn projects in the amount of \$66,925.51, to the Community Preservation Fund. The Committee would revisit the Firehouse/Beach Street Pocket Park project balance once the project's work is complete.

New Business:

The Committee reviewed the Eligibility Applications received for FY 2022-23. Fourteen applications had been received, and all fourteen were deemed eligible to apply for Community Preservation Act funds. The Committee asked Dietterich to contact all applicants and ask them for final applications. The application deadline was set for October 8, 2021. The complete sets of final applications for each CPC member would be placed in the lobby of the trailers (Town Hall Annex) for members to pick up and review prior to the next meeting on October 18, 2021.

Discussion regarding the “uninspiring” applications received this year was held. Ideas to help generate more significant projects needed some brainstorming. With the increase in Community Preservation Coalition funding from the State, it would behoove the community to receive more creative project applications.

Discussion regarding CPC membership, length of terms, the Tisbury CPC bylaws, and the Massachusetts State legislation which addressed local committee membership will be reviewed at a future meeting. Munafo asked Dietterich to send out the bylaws and the pertinent state legislation to the Committee members.

With no further business, on a motion made by Victor Cappocia, seconded by Abbe Burt, by roll call vote the Committee unanimously voted to adjourn at 5:38 pm.

Respectfully submitted,

Heidi Dietterich
Administrator